

We follow the strict data protection rules of European data protection law and hereby assure the following:

#### Privacy Policy

The following text is intended to provide you with information about the processing of your personal data carried out by us within the scope of our website.

#### Responsible

Roos Consult GmbH & Co. KG  
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#### Represented by:

Roos Consult Verwaltungs-GmbH,  
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#### Data Protection Officer

FCK Consult GmbH  
Contact: [datenschutz@roos-consult.de](mailto:datenschutz@roos-consult.de)

When do we process which personal data?

We process your personal data in the following cases:

When you visit our website, the browser used on your end device automatically sends information to our website server. This information is temporarily stored in a so-called log file. The following information is recorded without your intervention and stored until it is automatically deleted:

- IP address of the requesting computer
- date and time of access
- name and URL of the retrieved file
- website from which access is made (referrer URL)
- browser used and, if applicable
- the operating system of your computer and
- the name of your access provider

#### **Application for an award**

If you apply for the "Excellent Education" award, book a service package for participation and send us a corresponding registration form by email, we will only process the data you have noted on it and any additional data you have actively communicated on later occasions to the extent that the proper conduct of the competition.

#### **Purposes of data processing**

The data mentioned will be processed by us for the following purposes: ensuring a smooth connection to the website, ensuring comfortable use of our website, evaluating system security and stability, for the operational implementation of the competition and for other administrative purposes.

The legal basis for data processing is Art. 6 Abs. 1 S. 1 lit. f DSGVO. Our legitimate interest follows from the data collection purposes listed above. Under no circumstances do we use the collected data for the purpose of drawing conclusions about your person. The data processing serves the purpose of establishing and carrying out an employment relationship in accordance with Art. 88 DSGVO in conjunction with § 26 BDSG.

### **Categories of recipients of the personal data**

Your data will not be transmitted to third parties for purposes other than those listed below. We only pass on your data to third parties if there is a legal basis for it.

### **Duration for which data is stored**

The data brought to our attention will be stored until the end of the respective competition period and the subsequent processes (dispatch of reports, invitation to the award ceremony, etc.).

### **Right to object**

If your data is processed on the basis of legitimate interests, you have the right to object to the processing of your personal data provided there are reasons for this arise from your particular situation. In the latter case, you have a general right to object, which we will implement without specifying a particular situation. If you would like to make use of your right of revocation or objection, an e-mail to [datenschutz@roos-consult.de](mailto:datenschutz@roos-consult.de) is sufficient.

### **Right to information, correction, deletion, restriction**

The person concerned has the right to information about the personal data concerned and to correction or deletion or to restriction of processing. Furthermore, you have the right to object to the processing.

### **Data security**

We also use appropriate technical and organizational security measures to protect your data against accidental or intentional manipulation, partial or complete loss, destruction or unauthorized access by third parties. Our security measures are continuously improved in line with technological developments.

### **Updating and changing the data protection declaration**

This data protection declaration is currently valid and has the status of May 2022. Due to the further development of our website and offers on it or due to changed legal or official requirements, it may become necessary to change this data protection declaration. The current data protection declaration can be accessed and printed out at any time on the website.

## **Privacy Policy (Survey)**

### **Purpose of the survey**

The results serve to create a ranking among the participating organisations, with the background of choosing organisations representing excellent education.

Roos Consult GmbH & Co. KG (Germany) is the data-collecting agency and responsible for:

- the development of the online survey
- the implementation of the survey
- the secure storage of the data during the survey
- the electronic recording and processing of the data
- the evaluation of the results in generalized form and
- the destruction of the data and notes after the investigations have been completed

**Anonymity and voluntariness:**

The survey is anonymous and participation in the survey is voluntary, i.H. you will not suffer any disadvantages if you do not participate. It is not known whether you took part in the survey.

**Handling the data**

We assure you that your anonymity is of course guaranteed. After the answers have been registered, they are immediately recorded electronically, processed and further anonymized. After completion of the investigations, the data will be deleted. Results of the investigations are presented exclusively in a generalized, anonymous form. The access code, which must be used to register for the survey, is randomly generated and contains neither direct nor indirect information that suggests a specific natural person. This means that no reference to a natural person is possible.

**Who has access to the documents or the data?**

No personal data is transmitted to third parties. It is ensured that results are only published in a generalized, anonymous form.